

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Alice Charlwood c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB
Telephone: 01672 520045 (ansaphone) e-mail parishcouncil@ramsbury.org

Minutes of the Parish Council AGM held on Monday 15th May 2023 at 7.45pm in the Memorial Hall after the Annual Assembly

1794

Present:

S Glass – Chair (SG)
D Barnett - Vice Chair (DB)
D Edwards (DE)
L Jauncey (LJ)
R Greasley (RG)
D Gill (DG)

M Tester (MT)
G Hawes (GH)
M Waugh (MW)
H Lloyd (HL)
E Hodgson (EH)
A Charlwood (AC) – Clerk

1. **APOLOGIES** – were received from Alison Foale, Bernard Murray, Ron Young and Chris Morgan. -
Approved

2. **ELECTION OF CHAIRMAN**

12 nominations had been received to re-elect SG as Chairman and there were no other nominations. DE proposed and DG seconded the proposal that SG be elected as Chairman of the Parish Council for a further year. **Approved by all.**

3. **ELECTION OF VICE-CHAIRMAN**

13 nominations had been received to re-elect DB and there were no other nominations. GH proposed and MT seconded the proposal that DB be elected as Vice Chairman of the Parish Council for a further year. **Approved by all.**

4. **DISCLOSURES OF INTEREST** - None

5. **THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 17th April 2023 were approved and signed as a true record.
Proposed RG; Seconded LJ. Approved.

6. **MATTERS ARISING** – not included in the Agenda – None.

7. NEW CORRESPONDENCE – Items for discussion*

Ref. No	Date Received	May 2023 Correspondence	Subject Highlighted for Discussion
A7311	19 April	Resident	Request for a defibrillator for Axford. SG reported that she had instigated enquiries about how this might be done and the likely cost. She pointed out that, for it to function, an Axford volunteer would be needed to file a monthly report on the machine. DB volunteered to take this on. It was agreed that the Axford Village Hall would be the best place for it to be installed. The matter will be discussed further at the next meeting of the PC.
A7318	21 April	Martin Cook, Wilts CC Highways	Re-siting of Axford war memorial. SG reported that Mr. Cook had agreed we should go ahead.
A7323	03 May	Resident	The gov.uk website shows impending cancellation of bus No. 48 and 46 after 28th May. SG reported that she had enquired about this, and it seems to be to do with the renegotiation of Stagecoach's current contract. There is no suggestion that we know of that they will not continue to operate the services, but we cannot be certain.

*The full list of incoming correspondence from 12 April to 9th May can be viewed on the parish council website

8. Committee Reports:

8 (i) Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL -May 2023

Planning Applications Processed since April 2023 Report

New applications-

- PL/2023/03418 Burney Farm SN8 2NN Cert' of lawfulness to commence development.

Still awaiting –

- PL/2023/02149 Knighton Farmhouse SN8 2QB Exterior alterations to existing barn.
- PL/2023/01980 The Cedars, SN8 2PL Garage conversion to ancillary accommodation.
- PL/2023/01811 42-44 Oxford St, Ramsbury Listed building consent as PL/2022/09130
- PL/2022/05380 Ramsbury Manor SN8 2RG Exhibition centre, estate yard and car park
- PL/2022/04972 Ramsbury Manor SN8 2RG Exhibition centre, estate yard and car park
- PL/2022/07930 House Farm, Axford Demolish barn and erect agriculture stores
- PL/2022/09130 42-44 Oxford St, Ramsbury Demolition, single storey ext., porch etc
- PL/2022/08951 As above – listed As above
- PL/2022/08705 Coombe Farm, Axford New house, dwelling, Est yard and ancillary.

Decisions-

- | | | |
|-----------------|-----------------------------|--|
| • PL/2023/0185 | Parliament Piece, Back Lane | Treework. APPROVED |
| • PL/2023/01701 | Sawyers, Axford | Replacement house. APPROVED |
| • PL/2023/01222 | Beeches Farm, W' ditch | Conversion for residential use of barns. APP |
| • PL/2023/01906 | Vicarage Cottage, Back Lane | Single storey extension, conversion etc. APP |
| • PL/2023/02300 | 10 Union Street SN8 2PR | Treework. APPROVED |

There is still no news on the enforcement of The Red Lion and Land at Lamplands

DB confirmed that there had been no change to the above since she filed this report.

8(ii) Finance*Erica Hodgson*

EH had reported on the 2022-23 financial year to the Annual Assembly meeting immediately prior to the AGM.

1. Community First insurance quote

SG has been pursuing a re-quote from Community First to allow for the fact that we no longer need cover for some of the items included in the original quote. They have not yet come back to her with the revised premium but, as it seemed safe to assume the premium quoted was likely to reduce, she sought the councillors' authorisation to pay the amount included in the Payments List (see Agenda item 26 (Ref. I3834) or thereabouts, should it be subject to change once the re-quote has been received. This was agreed.

MT raised a question about the £50,000 cover under the heading of Fidelity Guarantee. In response, SG maintained that this amount gave us the assurance that the amount of public money the PC currently holds is safely insured. It was agreed that SG should request a detailed breakdown of the cost for each aspect of the cover. **ACTION - SG**

2. Approval for payments to be made in June

As there will be no PC meeting in June, SG requested the PC's prior permission to make the normal regular monthly payments (i.e. the DD to the payroll provider and HMRC, and the BACS payments to Idverde, Coral Westall, and the Clerk's salary) totalling <£1,000. Should it be necessary to make a payment urgently that would exceed this figure it was agreed that the Chair's (or, in her absence, the Vice Chair's) authorisation should be sought for any extra expenditure. This arrangement was agreed. **Proposed EH; Seconded DG. Approved.**

3. Audit Approval

The audit documents comprising the Annual Governance Statement 2022/23 (Section 1), and the Accounting Statements 2022/23 (Section 2), together with the Internal Audit Report 2022/23, had been circulated prior to the meeting for the councillors' approval.

1. RG proposed that Section 1 - the Annual Governance Statement 2022/23 should be approved.

Seconded: HL. All agreed.

2. DE proposed that Section 2 – the Accounting Statements 2022/23 should be approved. Seconded: MT.

All agreed.

EH thanked the Clerk/RFO for producing the necessary documents and the Internal Auditor Neil Keen for his report.

8(iii) Rights of Way*Lynn Jauncey*

LJ had reported on the work of the Rights of Way Committee during 2022-23 to the Annual Assembly meeting immediately prior to the AGM and had nothing to add. It was agreed that she would arrange to have a debriefing meeting about the Boundary Walk with SG. **ACTION SG/LJ**

8(iv) Play Areas and Seats

Denise Edwards

- DE reported that she intends to discuss the work to be done to remedy the sinkage around the level-access roundabout at Knowledge Crescent with Rhinoplay as soon as possible.
- DE is reconsidering the best options for the replacement of the damaged nest swing, and she plans to go with SG to inspect one in a Swindon play area in the near future. **ACTION - DE/SG**
- DE is processing what she learnt on a WALC training course she attended recently and will report on it at the July PC meeting.
- DE commented on the lovely new memorial bench on Springs Hill
- A dangerous-looking rope ladder has been spotted in a tree along Mill Lane and SG was asked to contact the local householders to try to discover who it belongs to and to ask them to remove it. **ACTION - SG**

8(v) Emergency Committee

Alison Foale

No report.

8(vi) Green Committee

MW had nothing new to report but the Committee will meet after DG has attended the upcoming seminar on climate change.

Public Forum -Parish Council Standing Orders were temporarily suspended for this item

No members of the public were present.

9. AXFORD

Diann Barnett

- DB reported that 50 Axford residents came to a Coronation tea party.
- There will be six open gardens to visit on 4th June (2 -5.30pm) and an exhibition in the village hall and a flower festival.

10. LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP

Sheila Glass

SG attended the recent meeting and confirmed that our signage requests are in the pipeline.

11. MARLBOROUGH AREA BOARD

Sheila Glass

The next meeting will be held in June but whilst SG is away on holiday. DB may attend in her place if there are any relevant agenda items.

12. ALLOTMENTS

Denise Edwards

DE is continuing to build a waiting list for plots, but people are still welcome to join the list. For more information contact Dee Edwards 07867 921878 or email allotments@ramsbury.org DE is researching fresh water harvesting ideas as it looks like a hosepipe ban is looming. (No hoses are used on the allotments but the use of water would be restricted during any hosepipe ban.)

13. CORONATION

SG reported that 120 people came to the cream tea in The Square. It was a beautiful day, the tables were full and they had a lot of lovely feedback about it. £103 in donations was raised for Prospect Hospice which will be sent to them. Thank you to everyone who helped make it such a success.

Another 108 coronation mugs have been ordered to fulfil the orders that were taken at the Street Fair, and in the local shops, leaving approx. 10 that are not already spoken for. Delivery is expected on 1st June.

14. WEBSITE

DE intends to build a gallery of photographs of local events for the website. She was pleased to report that social media had been really great in the past few weeks.

15. VILLAGE MAINTENANCE

(i) New memorial benches – SG reported that the planned bench for John Francis may not be possible as his daughter is evidently moving to Dorset and is therefore unlikely to be able to maintain it. She is waiting to hear from the family.

(ii) Potholes – SG asked that everyone continue to report these direct to Wilts CC via the MyWilts app. Some that have become too large for temporary repairs are scheduled for resurfacing.

(iii) White gates on Newtown Road – SG has been busy with other tasks since the April meeting, but will place the order for a second white gate (to make up a pair with the one that was left unused at Whittonditch) in the next few days. **ACTION - SG**

(iv) Tubs in The Square – the new gardener at Ramsbury Estates has kindly offered to keep these watered. It was agreed that the tubs outside The Bell are looking lovely.

(v) MT asked a question about the suggested installation of posts to support Christmas trees in The Square. It was agreed that ideas for Christmas lights should be discussed again at the next meeting. SG will contact Alistair Ewing at Ramsbury Estates. **ACTION - SG**

(vi) As no-one responded to SG's appeal in Whitton Ways for a volunteer to help with efforts towards taking part in this year's Best Kept Village competition SG proposes to simply fill in and submit the entry form and see how it goes. **ACTION – SG**

16. MEMORIAL GARDEN

The contractor's quote has come in at £792.00 (incl VAT) to clean the war memorial and add four names to the base of it. SG is about to order the work. **ACTION - SG**

17. PARISH STEWARD'S ROTA

SG reminded the meeting there would be no stewards' rota in May because they will be busy grass-cutting and mending potholes. DE mentioned that the bamboo growing around the bin on Mill Lane will need the stewards' attention when they next come to the village.

18. LIBRARY

Nothing to report.

19. PUBLIC CONVENIENCES

SG, RG and RY are trying to rationalise the three quotes and have asked for amendments from the contractors who have now been sent the original drawings which we managed to recover from the Wiltshire Council archives.

DE has been researching some suitable cycle racks to be wall-mounted on the side wall of the building once the conversion work has been completed. She recommended six wall-mounted butterfly cycle racks would be best, given that these cannot be on the ground because the surface is block paving. Approx. cost would be in the region of £35 each.

20. MEMORIAL HALL*Sheila Glass/George Hawes*

The AGM will be held on 24th May.

21. NATURE RESERVE*Chris Morgan*

No report.

22. RECREATION CENTRE*George Hawes*

Nothing to report.

23. RAMSBURY SCHOOL*Roger Greasley*

- RG reported the school roll stands at 196. The intake into Reception class in September is expected to be 30 children.
- Half-term week will be 29th May – 2nd June. There will be TD days on Friday 30th June and Monday 3rd July. School will break up on Tuesday 25th July.

24. VANDALISM

HL mentioned that the Wilts PCC are offering funding towards prevention of anti-social behaviour and that the parish might apply for security/surveillance equipment in the car park. SG will raise this at the Memorial Hall AGM as the money is only being made available to charities and an application from the PC would be ineligible.

ACTION –**SG****25. PATIENTS REP***George Hawes*

GH reported that the first face-to-face meeting for three years had recently been held between patients' representatives and the surgery. At that meeting they were informed that Ramsbury surgery has recently been amalgamated for funding purposes into one Commissioning Group with Marlborough Surgery and two others, and this will mean that future performance assessments will encompass the group as a whole rather than Ramsbury being treated as a separate entity.

1800

26. ACCOUNTS FOR PAYMENT IN MAY

Invoice No	Payments to Suppliers - May 2023	Amount	Net	VAT	Paid By	S137
I3826	Idverde Ltd – Bin emptying in April (Paid 26 th April)	15.00	12.50	2.50	BACS	No
I3827	Ab Fab Loos Ltd – Toilet Hire for Boundary Walk (Paid 18/4/23)	756.00	630.00	126.00	BACS	No
I3828	Catering 24 – 500 Recyclable paper cups for Boundary Walk (Paid 24 th April)	49.13	40.94	8.19	Deb(SG)	No
I3829	Ramsbury PO – Public loo cleaning supplies (Paid 18 th April)	190.67	190.67	0.00	Deb(SG)	No
I3830	Ramsbury PO – Boundary Walk Supplies (Paid 28 th April)	9.06	9.06	0.00	Deb(SG)	No
I3831	Tesco – Boundary Walk supplies (Paid 28 th April)	6.00	5.00	1.00	Deb(SG)	No
I3832	MJ Baker Accountancy – Payroll in April	11.25	11.25	0.00	DD	No
I3833	Ramsbury Memorial Hall – Rent April - Sept	641.25	641.25	0.00	BACS	No
I3834	Community First Insurance renewal w.e.f. 1 st June 2023 (with 3yr LTA)	1337.91	1337.91	0.00	BACS	No
I3835	Coral Westall – Public loo cleaning in May	165.00	165.00	0.00	BACS	No
I3836	WALC – Play Areas Training Course for Denise Edwards	150.00	150.00	0.00	BACS	No
I3837	Midway Stores – Boundary Walk supplies	25.84	25.84	0.00	Deb(SG)	No
I3838	Chair's expenses for Boundary Walk	14.50	14.50	0.00	BACS	No
I3839	Clive Glass – Mileage in connection with Boundary Walk	20.25	20.25	0.00	BACS	No
I3840	Sheila Glass – reimbursement for sample of coronation mug from Hotline	6.01	5.01	1.00	BACS	No
I3841	NALC – Fee for ticket to Fighting Climate Change event on 24 th May	39.22	32.68	6.54	Deb(SG)	No
I3842	1 st Ramsbury Scouts	500.00	500.00	0.00	BACS	Yes
I3843	Axford Village Hall	300.00	300.00	0.00	BACS	Yes
I3844	Ramsbury Memorial Hall	500.00	500.00	0.00	BACS	Yes
I3845	Ramsbury & Aldbourne Bowls Club	500.00	500.00	0.00	BACS	Yes
I3846	Ramsbury & Axford LLC	750.00	750.00	0.00	BACS	Yes
I3847	Ramsbury Primary School	500.00	500.00	0.00	BACS	Yes
I3848	Ramsbury Preschool	280.00	280.00	0.00	BACS	Yes

1801

I3849	Ravensbury Players	200.00	200.00	0.00	BACS	Yes
I3850	Bella Voce Choir	300.00	300.00	0.00	BACS	Yes
I3851	Ramsbury Football Club	400.00	400.00	0.00	BACS	Yes
I3852	Ramsbury Recreation Centre	500.00	500.00	0.00	BACS	Yes
I3853	Action for the River Kennet	200.00	200.00	0.00	BACS	Yes
I3854	Midway Stores – Milk & jam for cream teas	16.86	14.55	2.31	Deb(SG)	No
I3855	Tesco – Jam and napkins for cream teas	9.00	7.50	1.50	Deb(SG)	No
	TOTAL OUTGOINGS excluding Clerk's salary (Ref. I3856)	8392.95	8243.91	149.04		
	TOTAL AMOUNT ON DEPOSIT*	120,429.63				
	*incl. gross interest earned to 9th May	429.63				
	MONIES RECEIVED					
	Wilts CC Precept – 1 st Tranche 2023/24	34,972.50	34,972.50	0.00		
	HMRC Vat Reclaim for 01/04/22 – 31/03/23	1,693.59	1,693.59	0.00		
	TOTAL INCOME	36,666.09	36,666.09	0.00		
	Current A/c balance at 30th April 2023 – £42,813.15					

*This includes monies held in reserve for parish initiatives such as the Ramsbury Flyer, defibrillators, provision of play equipment, pavement and road repairs, etc

Prior to seeking approval to make the payments above, SG explained that four more invoices had come in since the Agenda went out and, as these should be settled before the end of the month, these amounts should be added to the total expenditure indicated in the list, as follows :-

Invoice No	Additional Payments to Suppliers - May 2023	Amount	Net	VAT	Paid By	S137
I3856	BNPPRE – Glebelands rent 1 st May – 31 st Oct	212.50	212.50	0.00	BACS	No
I3857	WALC – Annual subscription 2023-24	764.68	637.23	127.45	BACS	No
I3858	British Legion – Poppies Café for auditor's lunch	7.00	7.00	0.00	Deb(SG)	No
I3859	BT: Phone & Broadband charges 1 st April – 31 st July	138.65	115.54	23.11	DD	No

The Accounts were accepted and payments in the total sum of £9,515.78 were unanimously approved.

Prop. EH; Sec. LJ

The meeting finished at 8.55pm

DATE OF NEXT PARISH COUNCIL MEETING

Monday 17th July 2023 to be held in the Memorial Hall at 7.45 pm

NB. THERE WILL BE NO MEETING IN JUNE

ALL ARE WELCOME